



## EXCELLENCE IN ACCESSIBLE TOURISM

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This award recognises businesses that provide a tourism product, experience or service that goes above and beyond to accommodate and cater for people with disabilities and/or specific needs e.g. hearing impairment, low vision, limited mobility, wheelchair/scooter needs or cognitive.

### Prerequisite

Met the standard for at least one (1) of the five (5) 'badges' in the Accessible Tourism program within the Quality Tourism Framework (QTF).

### Process

For those that are entering into an existing eligible national category there will be an option within the submission for entrants to elect to enter the Accessible Tourism Award.

The Excellence in Accessible Tourism submission for this award will draw out the response from question 1.A & 1.B (Introduction) and 4.A & 4.C (all other categories) or 5.A & 5.C (Cultural, A&TSI and Visitor Info) of their other submission and have an additional question aimed to give an insight into the inclusive/accessible product 2.B. They will be able to edit the submission response for the questions drawn from their other submission before submitting their Excellence in Accessible Tourism submission.

To clarify, the following table lists the questions in the categories 1-25\* and where they appear in the Excellence in Accessible Tourism category.

Categories 5. Ecotourism, 6. Cultural and 9. Visitor Info	All other categories (excl 3, 4 &14)	Aboriginal & Torres Strait Islander Tourism Exp (7)	Converted to the Accessible Tourism Submission
1.A	1.A	1. A	1.A
1.B	1.B	1.B	1.B
5.C	4.C	N/A	2.A
5.A	4.A	5.c	2.C

For those that are only entering into the Accessible Tourism category, entrants will need to complete all questions.

\*The following categories will not have this option as their question sets differ too much:

- Major Festivals and Events

- Festivals and Events
- Tourism Marketing and Campaigns

However, this does not stop the business from entering into this category, they simply will not have any parts of their submission drawn into the Excellence in Accessible Tourism category.

### **Word Count**

4000 words

Questions:

### **Business Impact Summary (0 marks)**

**Please provide the judges with an understanding of any impact to the business's situation resulting from natural, national and/or world events during the qualifying period. E.g., natural disasters (fire/flood), pandemic.**

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*NOTE: This response does not contribute to the overall score but provide a clearer picture for judges to understand what the business has been able to achieve. This is factual information only, allowing you to tell the business story in the subsequent questions.*

*NOTE: If no impact to the business has occurred in the qualifying period, this question does not need to be answered.*

*Bullet points are recommended. The response should be short and sharp. (Max 250 words overall)*

*List any issues that have had a significant impact on the business during the qualifying period (1 July 2023 – 30 June 2024).*

*Include the following information:*

- *What the event/situation was (fire, flood, business restrictions).*
- *How it impacted the business (e.g., closure of business, staff shortages, stock levels, cash flow).*
- *The severity of the impact.*
- *For what period (e.g., how many months within the qualifying period).*

### **1. Introduction – 10 marks**

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**A. Provide an overview of the tourism products, experiences, and/or services including the nature and history of the business. 7 marks**

*Take the judge on a journey of the business products and/or service; how and when it began, where the business is located or where the services are provided, who works in the business etc.*

*How has the business developed over time? For example, what new additions to the infrastructure were made (and when), how have staffing levels grown, what significant improvements have been made to the product/service?*

*What are the products, experiences and/or services on offer to visitors? Provide sufficient detail to ensure the judge can obtain a good understanding of what is on offer.*

*Highlight the businesses points of difference and what makes it stand out from others (its unique selling points). Consider the amenities, products, services, or facilities that enhance visitor satisfaction.*

*This is where the judges (and auditors) will gain an understanding of how the business fits into the category; therefore, it is important to clearly demonstrate your eligibility by aligning with the category criteria to ensure that there is no misunderstanding as to why you have entered this category.*

*The judges may not be familiar with the business – your submission may be judged nationally and could have judges that are not from your state/territory. Therefore, explain everything from the ground up.*

**B. Outline the key features of your business plan. 3 marks**

*Provide an overview of the key features of your business plan. This should include the overall vision of the business and its main goals, strategies.*

*Provide insight as to the rationale for these goals/strategies.*

**IMAGES**

*Attach a minimum of two graphics throughout Question 1. (accurately named) to support and enhance the response. For example, a map of where you are located, images of the product/service and any specific facilities/amenities/services you have highlighted in your response, a collage of the accreditation programs you participate in and/or any award achievements.*

**2. The Accessible Tourism Offering – 30 marks**

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**A. Describe the inclusive practices integrated across the business. 10 marks**

*As a part of the delivery of quality customer experiences, demonstrate how the business considers the specific needs of a diverse community.*

*Provide examples of how the business has made the product/service inclusive or accessible to specific individuals/groups that may have faced barriers to participation previously.*

*Barriers to participation could include, but are not limited to, cultural reasons, language, physical constraints, intellectual capability, cognitive constraints, dietary requirements, or other specific needs groups.*

*Explain the outcomes achieved from making the product/service inclusive or accessible to specific individuals/groups. Include a case study to support your answer.*

*How does the development of the inclusive practices align with the business goals as described in Q1.B?*

**B. Who has the accessible tourism product/experience/service been developed for and why? 10 marks**

*Who are the target market/s that the business has considered in the development of its accessible/inclusive practices. What are their specific needs?*

*Why has the business targeted this market? For example, was it a result of feedback, surveys, observation of trends, economic?*

*Include the research that was undertaken to understand the market/s and how that has led to the development of the accessible tourism product/experience/service.*

**C. How does the business provide quality customer service pre, post and during the visitor experience? 10 marks**

*This question requires you to outline the practices put in place to ensure the delivery of high-quality customer service throughout the visitor experience journey.*

*Outline how the business is committed to quality customer service throughout all areas of the business. This could include areas such as staff training, service principles and policies and staff reward systems.*

*Consider all points of customer engagement e.g., email, phone, guest greetings/welcome and interaction before, during and after the experience.*

*Ensure you consider all touch points of the visitor journey pre, post and during the visitor experience.*

*For those businesses that had significant disruption during the qualifying period, consider how you provide quality customer experiences in the alternative ways in which you operated, such as changed opening times, restricted access to business, kept customers informed during closures etc.*

*As this is an Excellence in Accessible Tourism category, ensure your response highlights the customer service practices that are undertaken that provide an accessible/inclusive customer service experience.*

**Images**

*Attach a minimum of two graphics throughout Question 2. to support and enhance your response. For example, staff communications posters, flow charts of customer service processes, reception cards encouraging feedback.*

*Submission score /40*

*Online score /10*

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